



July 17, 1998

To: The Record
Health Facilities Advisory Committee (HFAC)

From: Recording Secretary, HFAC

Subject: July 1, 1998, HFAC Meeting Minutes

Members: CAPT Kenneth Harper, P.E., Chairman, IHS/DFEE/ESS
Mr. Wayne Mohler, P.E., IHS/DFEE/ESS (Alternate)
Jim Ketter, P.E., IHS/Alaska Area/OEHE
RADM Thomas Gallegos, P.E., Member, IHS/DFEE/ESD
*CAPT Kerry Gragg, P.E., Member, IHS/California Area/OEHE
*CDR George Styer, P.E., Member, IHS/Nashville Area/OEHE
*Mr. Gilbert Harrison, P.E. Member, IHS/Navajo Area/OEHE
*CAPT Lee Shands, Member, IHS/Oklahoma City Area
Gary Gefroh, IHS/Navajo Area/OEHE (Alternate)
Mr. James Biasco, P.E., Member, IHS/DFEE
CAPT José Cuzme, P.E., Member, IHS/DFEE (* voting members absent)

Guests:

Introductions: Meeting via conference call started at 12:05 P.M. There were a total of 8 present, with 5 voting members on the conference call. Minutes of the June 3, meeting were approved.

Old Business:

- (1) The committee considered the replacement of Jay Farmwald's seat. Jim Ketter has been designated as Acting Director, Division of Health Facilities, Alaska Area Office, until the position can be advertised and a replacement selected. The committee has selected Jim Ketter as an alternate member (with voting rights) on the HFAC for the position that Mr. Farmwald had filled pending the selection of a director by the area office.
- (2) P-37, Replacement fluorescent lighting (NAIHS--George Styer, E-Mailed 3/18/98)
No change from the May conference call.
- (3) P-42, Sprinklers Monitoring (HQE--Jesse Sintes)
Minor changes were made to the proposed document titled, Installation of Fire Sprinkler Protection in Health Care Facilities. The final proposal was approved. A decision notice will be prepared and forwarded to the Chairman for signature and subsequent distribution to the HFAC membership.

- (4) P-46, Deeplook Survey (ES-Seattle--Wayne Mohler)
The work group is planning to meet in late July - early August for 2-3 days to complete the base document and all of the attachments.
- (5) P-47, A/E Selection Guide (ES-Seattle--Dale Burson)
A draft of the document has been prepared, by Dale Burson. ES-Seattle has two technical eval boards convened and the Board Chairmen will use the draft and finalize the update. The main changes from the 1993 edition are to require licensing (vs registration) of majority of Board members, a revision in the debriefing process, and delegation of selection authority to Area and ES level (from HQ-E). Once exhibits are converted to MS Word/Excel, the document will be distributed. Several HFAC members requested a copy of the draft. Since exhibits are not yet converted, it is proposed no distribution be made until July (approx) when finalized. Members requesting the draft were notified.
- (3) Applicable IHS base code of reference (HQE--Jesse Sintes, E-Mailed 3/31/98)
(a) A/E Guide, III. GENERAL DESIGN REQUIREMENTS--Several additional changes were recommended to the draft document. See the attachment for the final approved section.
(b) November HFAC Minutes--This document was inadvertently not forwarded to the HFAC members and will not be considered until next month.

New Business:

- (1) *P-48, Fire Sprinklers for Quarters (P-15)*--ADM Gallegos has requested this be revisited. ES-D will take the lead on this issue. He also had some concerns on dental (*P-49, Dental HVAC Criteria*). ES-D will be lead on this item also.
- (2) Jay Farmwald will be retiring very soon. It was suggested that his replacement be from Alaska. Jose Cuzme with follow-up Alaska.

Other Issues:

- (1) Next meeting is scheduled for August 5, 1998.

Meeting adjourned at 1:00pm.

Respectfully Submitted,

Dennis M. Taddy, P.E.

cc: Members, HFAC (via e-mail)